

Lake Auburn Watershed Protection Commission

Meeting Minutes

Wednesday, April 10, 2019

Location: Androscoggin Valley Council of Governments (AVCOG), Auburn, Maine

Time: Meeting began at 3:30 PM

Recording: The meeting was videoed.

Commissioners Present: Alicia Rea, John Bonneau, Joe Grube, Steve French, Tizz Crowley, Amy Landry, Bethel Shields and Dale Doughty

Commissioners Absent: Dick Thibodeau

Others Present: Kevin Gagne, LAWPC Clerk, Michael Broadbent LAWPC Secretary, Sid Hazelton, LAWPC Clerk, Heather Hunter, LAWPC Financial Officer.

Commissioner Bonneau called the meeting to order at 3:30 PM

Agenda Item 1: Approve minutes of regular meeting of March 13, 2018.

Vote 1- Motion by Commissioner Crowley and seconded by Commissioner Landry to approve the minutes with one minor change on page 2: "Committee Chair", was replaced with "Planning Board Chair" when referencing Evan Cyr.

Passed 8-0

Agenda Item 2: Quarterly Financial Update- Heather Hunter

Heather went over the quarterly financial update that was current to April 2nd. There are no surprises or concerns with the report.

Vote 2- Motion by Commissioner Shields and seconded by Commissioner Crowley to accept the financial report as presented.

Passed 8-0

Agenda Item 3: Review of 2018 Audit- Heather Hunter

Heather handed out copies of the 2018 Commission Audit to the Board members at the meeting. Heather guided the Commissioners to pages 3-6, Management's Discussion and Analysis. This year was a little different given the staff turnover. Heather went over the figures on page 8, the financial net position of the Commission. Heather pointed out that the audit recommends separation of duties as Heather is the treasurer and also signs all of the checks.

There was discussion about having Dale Doughty being added to the account so that he could sign the checks and we could avoid having a Significant Deficiency in our annual audit.

The Commissioners tabled the approval of the audit so that all of the Commissioners have enough time to review the audit.

Vote 3- Motion by Commissioner Rae and seconded by Commissioner Shields to move agenda Item 7 out of order and go into executive session in accordance with 1 M.R.S.A 405(6) (E).

Passed 8-0

Agenda Item 7: Executive Session – Attorney Consultation concerning legal rights and duties in accordance with M.R.S.A 405 (6) (E)

Out of Executive session at 5:21pm

Vote 4- Motion by Commissioner Grube and seconded by Commissioner French to instruct our attorney to draft a resolution of the Commission regarding the proposed changes to the AG Zone that reflects the charge of the Lake Auburn Watershed Protection Commission and considers its legal role in protecting the watershed and the purity of Lake Auburn.

Passed 8-0

Vote 5 - Motion by Commissioner Grube and seconded by Commissioner Crowley to consider the proposed resolution and to address other business at a special meeting.

Passed 8-0

The special meeting was scheduled for April 22, 2019 at 10:00am at AVCOG

Agenda Item 8: Adjourn Meeting

Vote 4- Motion by Commissioner Grube and seconded by Commissioner Shields to adjourn the meeting.

Passed 8 – 0

A true record, attest;



Michael Broadbent
Secretary of the LAWPC