

# Lake Auburn Watershed Protection Commission

## Regular Meeting Minutes

**Wednesday, June 8, 2022**

**Location:** Androscoggin Valley Council of Governments (AVCOG), Auburn, Maine

**Time:** Meeting began at 3:30 PM

**Recording:** The meeting was recorded.

**Commissioners Present:** Mary Ann Brenchick, Amy Landry, Dan Bilodeau, Rick LaChapelle, Glen Holmes and Camille Parrish

Commissioners Absent: Dan Dube, Evan Cyr, Alan Holbrook

**Others Present:** Michael Broadbent Commission Secretary, Erica Kidd Watershed Manager, Carolyn Houtz Education and Outreach Coordinator

In the absence of the Commission Chair, Vice Chair LaChapelle ran the meeting.

### **Agenda Item 1: Recognition of service, Steve French**

The Lake Auburn Watershed Protection Commission presented Steve French with a plaque and recognized him for his years of service to the Commission.

### **Agenda Item 2: Minutes**

**Vote 1** On a motion by Commissioner Holmes and seconded by Commissioner Parrish to receive the minutes as presented for the following meetings April 13, May 2 and May 24.

Passed 6-0

### **Agenda Item 3: Consent Agenda**

**Vote 2** On a motion by Commissioner Holmes and seconded by Commissioner Bilodeau to receive the consent agenda items as presented.

Passed 6-0

### **Agenda Item 4: Public Comment**

### **Agenda Item 5: Staff Report**

Mike Broadbent reported that the Commission did receive a stake holder request for comment on the By-Laws for the Protection of Lake Auburn from the Auburn Water District Trustees. This will come up in tonight's agenda for the Commissioners to compile their comments.

### **Agenda Item 6: Old Business**

#### **a. Adoption of Robert's Rules of Order**

**Vote 3        On a motion by Commissioner Brenchick and seconded by Commissioner Bilodeau to follow Robert's Rules of Order.**

During the discussion the Commissioners discussed that they had already selected which portions of Robert's Rules that they would like to adopt.

**Vote 4        On a motion by Commissioner Holmes and seconded by Commissioner Parrish to table this discussion until the next Commission meeting.**

**Passed 6-0**

#### **b. Discussion of LAWPC By-Laws**

Commissioner LaChapelle recommended that three members of the Commission be chosen by the Chair and Vice Chair to work with Jim Pross to develop a set of By-Laws to be reviewed at the Commission's September meeting.

**Vote 5        On a motion by Commissioner Parrish and seconded by Commissioner Holmes to form a sub-committee to be appointed by the Chair and Vice Chair to develop a draft set of By-Laws.**

**Passed 6-0**

#### **c. Peer review update on the Gracelawn property**

Commissioner Parrish reported that there is no update at this time from CDM. They are expected to complete the report by June 17, 2022. The draft report will be sent to all Commissioners once it is complete.

### **Agenda Item 7: New Business**

#### **a. Trail Project on LAWPC property.**

Erica provided the Commissioners with information on a trail that is being developed with the help of Will Libby, the City of Auburn and Carolyn Houtz to be located on the Tot Lot. Erica was informed that there is a \$50,000 Grant that could help fund the creation of the trail. This Grant is made available through the Recreational Trails Program which is a State Grant that receives federal funds. Erica is seeking approval to apply for the Grant from the Commissioners.

**Vote 6            On a motion by Commissioner Holmes and seconded by Commissioner Landry to apply for the Grant.**

In discussion Dan asked that the Commissioners consider giving permanent recreational trail easements for all of LAWPC trails including this one on the Tot Lot.

**Passed 6-0**

**b. Request by the Auburn Water District for LAWPC comment on proposed changes to the By-Laws for Protection of Lake Auburn.**

The Commissioners took the time to read through the draft changes to the By-Laws during the meeting. They then went through page by page and came to a consensus on their comments about the draft changes to the By-Laws.

Commissioner Landry had to leave before the vote but shared her comments with the Commissioners before leaving.

**Vote 7            On a motion by Commissioner Holmes and seconded by Commissioner Brenchick to have the Commission Secretary send the Auburn Water District the Commissioners' comments as discussed during the meeting.**

**Passed 4-0-1    Commissioner Bilodeau abstained from the vote.**

**c. Commissioner Items of Interest**

Due to time constraints this discussion was skipped.

**d. Executive Session pursuant to Maine 1 M.R.S.A. §405 6(c) regarding the possible acquisition of a specific parcel within the watershed.**

**Vote 8            On a motion by Commissioner Holmes and seconded by Commissioner Parrish to go into executive session pursuant to Maine 1 M.R.S.A. §405 6(c) regarding the possible acquisition of a specific parcel within the watershed.**

**Passed 5-0**

**Executive session ended at 5:50pm**

**Vote 9            On a motion by Commissioner Holmes and seconded by Commissioner LaChapelle to authorize the Watershed Manager to act on the discussions had during Executive Session.**

**Passed 5-0**

**Vote 9            On motion by Commissioner Holmes and seconded by Commissioner Parrish to adjourn the meeting.**

**Passed 5-0**

A true record, attest;

A handwritten signature in blue ink, appearing to read "Michael Broadbent". The signature is written in a cursive style with a large, stylized initial "M".

Michael Broadbent  
LAWPC Secretary