

Lake Auburn Watershed Protection Commission

WORKSHOP

Meeting Minutes

Wednesday, December 1, 2021

Location: Androscoggin Valley Council of Governments (AVCOG), Auburn, Maine

Time: Meeting began at 3:30 PM

Recording: The meeting was recorded.

Commissioners Present: Dan Dube, Mary Ann Brenchick, Caleb Roebuck, Amy Landry, Dan Bilodeau, Alan Holbrook, Evan Cyr and Steve French

Commissioners Absent: Camille Parrish

Others Present: Kevin Gagne, LAWPC Clerk, Michael Broadbent LAWPC Secretary, Erica Kidd Watershed Manager and Carolyn Houtz Education and Outreach Coordinator.

Agenda Item 1: Review of Robert's Rules

Commissioner Brenchick gave a presentation on the history and basic guidelines of Robert's Rules. Commissioners then discussed the ability to either adopt all of Robert's Rules or only the sections that apply to the Commission and how it operates.

Items of interest were discussed including majority voting and how to properly close an executive session. It was agreed that the Commission should stay consistent with the Auburn Water District's bi-laws.

Agenda Item 2 & 3: FAQ List – from our Commissioners, Topics for future workshops

Discussions of Robert's Rules led directly into agenda items 2 & 3. The Commissioners are interested in having future workshops and discussed several topics for discussion including some of the frequently asked questions they all have:

- How to properly close/come out of executive sessions.
- Amending the format of meeting agendas
- What specific powers do the Commission Clerks have.
- Create a formal mechanism to set the time frame for meetings and to extend them if needed.

- How and when should we review and comment on the Lake Auburn Study conducted by the City of Auburn.
- Prioritize projects from previous studies in the watershed.
- Creating recreation easements for the City on Commission properties.
- Recreational use of Commission land – trails, snowmobiling, etc.
- Guidance for Commissioners on how to properly engage with surrounding towns on the importance of watershed protection.

A true record, attest;



Michael Broadbent
LAWPC Secretary